



## ISSATH JAHAN

(TEMPORARY ASSISTANT LECTURER)



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392/A, Rasa Lane,  
Sammanthurai-07  
Ampara  
Sri Lanka  
32200.

### OBJECTIVE

To face the future challenges successfully.  
To continue my career with an organization that will utilize my management. Supervision and administrative skills to benefit mutual growth and success.

### PROFESSIONAL SKILLS

Fluent in Tamil & English	●	●	●	●	○
Microsoft office	●	●	●	●	○
Excel	●	●	●	●	○
Communication	●	●	●	●	○



## EMPLOYMENT

### TEMPORARY ASSISTANT LECTURER

(12<sup>th</sup> OF MARCH 2025 - PRESENT)  
SOUTH EASTERN UNIVERSITY OF SRI LANKA

### TEMPORARY ASSISTANT LECTURER

(1<sup>st</sup> OF AUGUST 2024 – 11<sup>th</sup> OF MARCH 2025)  
TRINCOMALEE CAMPUS, EASTERN UNIVERSITY, SRI LANKA

- Delivering Tutorials
- Assessing students' coursework and marking examination
- Writing up research and preparing it for publication

### TEMPORARY TEACHER

(20<sup>th</sup> OF JANUARY 2024 – 25<sup>th</sup> OF JUNE 2025)  
KM/ST/SENNEL ZAHIRA MAHA VIDYALAYAM



## ACADEMIC QUALIFICATION

### CURRENTLY READING MBA IN HRM

SOUTH EASTERN UNIVERSITY OF SRI LANKA

### BSC IN HUMAN RESOURCE MANAGEMENT (HONS)

TRINCOMALEE CAMPUS, EASTERN UNIVERSITY, SRI LANKA  
(2019-2023)

- Degree Classification: Second Class Upper Division  
(GPA-3.6)



## PUBLICATION AND PRESENTATION

- Has presented paper titled The impact of electronic human resource management (e-HRM) practices on organizational performance in the banking sector in Ampara District at 13<sup>th</sup> Annual International Research Conference (AiRC – 2024)
- "Satisfaction of organizational climate and employee retention: with special reference of nursing officers in Ampara district in Sri Lanka.
- The Impact of Technology on Work-Life Balance with Reference to Female Workers, Especially Team Leaders from Selected Garments in Ampara District.
- Impact of sustainable human resource management practices in organizational performance of banking sector in Batticaloa district in Sri Lanka.
- Introduction to Human Resource Management  
(ISBN 978-624-94094-0-8)

## PERSONAL SKILLS

Leadership Skills	●	●	●	●	○
Good Team Worker	●	●	●	●	○
Motivating Character	●	●	●	●	○
Flexible	●	●	●	●	○

## PERSONAL STATEMENT

I have a clear, logical mind with a practical approach to problem solving and a drive to see things through to completion. I enjoy working on my own initiative or in a team. In short, I am reliable, trustworthy, hardworking and eager to learn new skills.

## PERSONAL INFORMATION

Date of Birth	: 1998.06.12
Gender	: Female
Marital Status	: Single
Nationality	: Sri Lankan
NIC	: 986643338V



## OTHER ACHIEVEMENT

### CHARTED QUALIFICATION IN HRM ®

CIPM

### HUMAN RESOURCE MANAGEMENT PROFESSIONAL CERTIFICATE

VIRTUAL ACADEMY (2022.08.28 TO 2022.12.31)

### FOLLOWED A NVQ LEVEL 2 ENGLISH COURSE

TECHNICAL COLLEGE SAMMANTHURAI – 2017

- Participated in the Workshop on Useful online Applications for Researchers presented by The library network, Eastern University, Sri Lanka ( 18<sup>th</sup> October, 2023)
- Participated in the virtual career fair 2024 organized by the career guidance unit (CGU) of EUSL
- Participated in English Day competition – provincial level
- Coordinated 6<sup>th</sup> International Research Conference (TRInCo-2024) at Trincomalee Campus, Eastern University, Sri Lanka



## REFERENCE

### Mrs. A. Raveenther

Senior Lecturer (Gr II),  
Department of Business and Management Studies, Trincomalee Campus, Eastern University, Sri Lanka

Contact No: 0763545550  
E-Mail: anujar@esn.ac.lk

### Mr. M. S. Ishar Ali

Senior Lecturer,  
Department of Business and Management Studies, Trincomalee Campus, Eastern University, Sri Lanka

Contact No: 0769085211  
E-Mail: ishar.ali@gmail.com

I hereby certify and declare that the details finished above are true and correct to the best of my knowledge.

Yours sincerely,  
Issath Jahan